

# THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

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**Jeff Carver, Director of Purchasing**

To all Martin County School Board prospective vendors:

- **Effective 2/1/00**, the Martin County School Board contracted with DemandStar, Inc. to maintain its vendor database and process all bid/RFP announcements. Vendors wishing to be added to or remain on Martin County School Board Purchasing vendor notification list must register with DemandStar, Inc.
- Participation in the DemandStar system will enable vendors to follow the status of bids/RFPs, maintain their vendor file, and download bid packages via the Internet. Within the very near future, vendors will also be able to submit bid responses via the Internet.
- Vendors will only need to register once with DemandStar to receive information from all participating agencies in Martin County. Participating vendors will automatically be notified as new agencies and new counties come on-line.
- Martin County School Board Purchasing Department will work to encourage other regional purchasing agencies to participate in the DemandStar system. Considering the savings in time and money this system has saved other agencies and the fact that DemandStar, Inc. does not charge the agency for its participation, I feel most agencies will elect to participate in the very near future.

Participation in the DemandStar system is not a necessary requirement for doing business with Martin County School Board. **However, if you choose not to register with DemandStar, Inc. you will not receive notification of bid opportunities.**

You will still be able to get bid information at no cost by utilizing the following methods:

- The bid/RFP name and DemandStar document number will be published in the local newspaper, however the full legal ad will no longer be published.
- Bid information will be listed on the Martin County School Board Purchasing Department web site at <http://www.purchasing.sbmc.org>
- Vendors may call the Martin County School Board Purchasing's DemandStar line at (800) 711-1712. The system is updated daily. (Be advised that each participating agency will have its own unique DemandStar phone number.)

This business practice is the direction in which many governmental purchasing departments are moving. DemandStar, Inc. has contracts for installation in numerous Florida Counties including St. Lucie, Seminole, Orange, Osceola, Leon, Hillsborough, Alachua, and Marion.

If you do not register with DemandStar, Inc., you will no longer receive notification of bid opportunities. Please note: If you are already register with DemandStar, Inc. for any other Martin County agencies, you need not register again. Otherwise, call DemandStar, Inc at (800) 711-1712 or register on line at [www.demandstar.com](http://www.demandstar.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Carver".

Jeff Carver, CPPB  
Director of Purchasing and Warehousing

Purchasing/word/demandstar/demandstar letter rev Jeff Carver.doc

**Nancy Kline, Superintendent**

School Board Members: *Dr. David L. Anderson • Maura Barry-Sorenson, Laurie Gaylord • Susan J. Hershey • Lorie Shekailo*  
"An Equal Opportunity Agency"