

MCSB APPROVED ON 3/20/07,
EXHIBIT # 12-C-1

Memorandum

TO: Martin County School Board Members
FROM: Jeff Carver, Purchasing Manager
DATE: March 20, 2007
SUBJECT: Request approval to **Award MCSD RFP 5001-0-2007/JC, Delivered and Installed Desktop and Laptop Computers**

PROPOSALS OPENED: 2/22/07 **RFP RELEASED:** 1/26/07

CONTRACT PERIOD: 03/20/07 through 03/19/10 for three (3) years with the option to renew for three (3) additional one-year periods.

PROPOSALS SOLICITED: 895 **PROPOSALS RECEIVED:** 5 **NO BIDS:** 4

BUDGET REFERENCE: District wide Technology Budget

ESTIMATED EXPENDITURE: \$5,000,000.00 Staff will verify that funds are available prior to the release of all purchase orders.

SCOPE OF SERVICES: Awarded vendor will provide **Delivered and Installed Desktop and Laptop Computers** to various schools and departments throughout the Martin County School District.

RECOMMENDATION: Staff recommends award to **United Data Technologies** based on the results of the evaluation. The proposal submitted by **United Data Technologies** received the highest ranking and highest total average score. Individual score sheets are on file in Purchasing.

ATTACHMENTS: Evaluation Score Sheet/Recommendation/Unit Price Tab

c: Roger Osborne, Ex. Director of Operations Services
Steve Weil, Ex. Director of Educational Technology
Ed Parker, Director of Purchasing, Warehousing, Property Management, and Reprographics