

Memorandum

TO: Martin County School Board Members
FROM: Jeff Carver, Purchasing Manager
DATE: May 20, 2008
SUBJECT: Request approval to **Piggyback the School Board of Brevard County Bid # 08-024/BP for Bulk Commodity Processing – Office of Food & Nutrition Services**

OPENED ON: 12/20/07

**PRESENTED TO
BREVARD SCHOOL
BOARD FOR APPR:** 2/12/08

**ORIGINAL CONTRACT
PERIOD:** 07/1/08 through 6/30/09 with an option to renew annually for two (2) additional one (1) year periods.

BUDGET REFERENCE: 0410.7600.0570.XXXX.0001

**ESTIMATED
EXPENDITURES:** \$150,000.00 based on latest estimated use from Food Service. Actual expenditures will vary. Staff will verify availability of budgeted funds prior to placing purchase orders.

SCOPE OF SERVICES: Awarded bidders will provide **Bulk Commodity Food Processing Services** on an “as needed” basis to the Food and Nutrition Services. The intent and purpose is to establish a contract for bidder(s) to guarantee firm prices to the District.

RECOMMENDATION: Accept award of the School District of Brevard County, for purchase of **Bulk Commodity Food Processing Services**. In accordance with the Joint Cooperative Governmental Purchasing Program, all Florida School Districts are hereby authorized to procure from the bid, at their own discretion from the awarded vendors. The award tabulation is on file with the Purchasing Department.

attachment: Brevard County Recommendation

c: Rodger Osborne, Ex. Director of Operations Services
Rae Hollenbeck, Director of Food Service and Nutrition
Ed Parker, Director of Purchasing, Warehouse, Property & Reprographics