

MCSB APPROVED ON 5/20/08
EXHIBIT # 13-A-3

Memorandum

TO: Martin County School Board Members
FROM: Ed Parker, Director of Purchasing, Warehousing, Property, and Repro
DATE: May 20, 2008
SUBJECT: **Request approval to Piggyback Citrus County Schools
Bid # 2008-51 for Catalog Supply Bid**

BID OPENED: 3/06/08

CONTRACT PERIOD: 4-08-2008 through 4-08-2011 a period of three years with option to renew for two additional one-year periods.

BUDGET REFERENCE: Various Funding Sources – District wide use.

SCOPE OF SERVICES: The intent of this bid is to establish a contract for firm, fixed percentage discounts off Vendor's published catalogs/Manufacturer's Published Price List(s) or internet website, from a variety of vendors, in order to facilitate purchases of **Catalog Supplies & Equipment.**

RECOMMENDATION: Recommend to accept award of the School District of Citrus County, for **Catalog Supply Bid**, to various vendors.

Attachment: Award and vendor recommendation

c: Roger Osborne, Ex. Director of Operations