

M e m o r a n d u m

TO: Martin County School Board Members
FROM: Jeff Carver, Purchasing Manager
DATE: May 19, 2009
SUBJECT: Request approval to **Renew Piggyback School District of Palm Beach County Bid # 05C-37R for Purchase of Bread and Bread Products from 6/1/09 through 5/31/10**

PRESENTED TO THE BOARD FOR LAST APPROVAL 05/20/08

LAST PRESENTED TO PBCS FOR APPROVAL: 04/09/09

CONTRACT PERIOD: 06/01/05 through 05/31/07 with (3) three additional one-year periods. The third and final option to renew is now being exercised.

BUDGET REFERENCE: Food Service function 7600, object 0570. Funding varies; primary from Local but State, and Federal Funds are also used.

ESTIMATED EXPENDITURES: \$175,000.00 based on last years estimated use. Actual expenditures will vary. Staff will verify availability of budgeted funds prior to placing purchase orders.

SCOPE OF SERVICES: The awarded vendor will provide **Bread and Bread Products**, for a secure firm price as specified. The pricing submitted for the first term of the contract will remain fixed. Upon each renewal period the vendor may submit a price increase in writing, with proper justification for the increase. The School District reserves the right to accept or reject the price increase and may choose to re-bid.

RECOMMENDATION: Accept the PBCS recommendation to renew the above bid for **Bread and Bread Products. Flowers Baking Company** agreed to honor terms, conditions of the existing contract with a price escalation based on the terms of the bid for the forthcoming contract period of 6/1/09 through 5/31/10.

Attachments: PBCSB Renewal Recommendation

c: Kelly Strickland, Supervisor of Accounting
Rae Hollenbeck, Director of Food Service
Ed Parker, Director of Purchasing and Warehousing