

MCSB APPROVED 1/15/08

EX. # 13-A-1

Memorandum

TO: Martin County School Board Members
FROM: Jeff Carver, Purchasing Manager
DATE: January 15, 2008
SUBJECT: Request approval to **Revise Expenditure of Piggyback the Palm Beach County School District's Bid # 07C-8G for Audio Visual Equipment, Photography Equipment, Language Lab Equipment and other Peripherals, including Repair, Parts and Installation and/or Service**

**APPR'D BY PBC
SCHOOL BOARD**

08/16/06

LAST APPR'D BY MCSB:

12/12/06

CONTRACT PERIOD:

August 16, 2006 through August 15, 2009, three-year term, with two additional one-year renewals.

BUDGET REFERENCE:

District wide media and technology

ESTIMATED

EXPENDITURES:

Revise from \$ 75,000.00 to \$200,000.00 Staff will verify availability of budgeted funds prior to placing purchase orders.

SCOPE OF SERVICES:

The purpose and intent of this bid is to secure firm prices, fixed percentage discounts, and hourly rates for time and materials and establish a term contract for the purchase, delivery, installation, repair and training of **Audio Visual, Photography and Language Lab Equipment, and Peripherals, Including Repair, Parts and Installation and/or Service.**

RECOMMENDATION:

Accept award recommendations from Palm Beach County School District to award to the top three (3) bidders with the highest single fixed percentage discounts. The complete thirty-three page tabulation is available in the bid file.

c: Rodger Osborne, Ex. Director of Operations Services
Steve Weil, Ex. Director of Educational Technology
Ed Parker, Director of Purchasing and Warehousing
Marilyn Gavitt, Coordinator of Instructional Technology

Purchasing/word/bids/piggyback/board exhibits/audio visual/PBCS BID 07C 8G rev budget.doc