

MCSB APPROVED 10/20/09,
AGENDA ITEM # 16.04 a

M e m o r a n d u m

TO: Martin County School Board Members
FROM: Jeff Carver, Director of Purchasing
DATE: October 20, 2009
SUBJECT: Request approval to **Renewal of Piggyback the Palm Beach County School District's Bid # 07C-8G for Audio Visual Equipment, Photography Equipment, Language Lab Equipment and other Peripherals, including Repair, Parts and Installation and/or Service from 10/20/09 through August 15, 2010**

**APPR'D BY PBC
SCHOOL BOARD**

08/10/09

LAST APPR'D BY MCSB:

01/15/08

CONTRACT PERIOD:

August 16, 2006 through August 15, 2009, three-year term, with two additional one-year renewals, this being the first option to renew.

BUDGET REFERENCE:

District wide media and technology

**ESTIMATED
EXPENDITURES:**

\$200,000.00 Staff will verify availability of budgeted funds prior to placing purchase orders.

SCOPE OF SERVICES:

The purpose and intent of this bid is to secure firm prices, fixed percentage discounts, and hourly rates for time and materials and establish a term contract for the purchase, delivery, installation, repair and training of **Audio Visual, Photography and Language Lab Equipment, and Peripherals, Including Repair, Parts and Installation and/or Service.**

RECOMMENDATION:

Accept renewal recommendations from Palm Beach County School District to award to the top three (3) bidders with the highest single fixed percentage discounts. The complete thirty-three page tabulation is available in the bid file.

c: Steve Weil, Ex. Director of Educational Technology
Marilyn Gavitt, Coordinator of Instructional Technology