

**M e m o r a n d u m**

TO: Martin County School Board Members  
FROM: Ed Parker, Director of Purchasing, Warehousing, Property and Reprographics  
DATE: February 17, 2009  
SUBJECT: Request the School Boards approval to **Renew RFP # 5002-0-2007/EDP for American Disabilities Act (ADA) Facilities Transition Plan from 3/21/09 through 3/20/10**

---

**PRESENT TO BOARD**

**FOR LAST APPROVAL:** 04/10/07                      **NO. OF RFP'S REC'D:**     7

**ORIGINAL CONTRACT PERIOD:**

4/10/07 through 3/20/09 for two (2) years with the option to renew for one (1) additional one-year period. This renewal is the one (1) option to renew.

**BUDGET REFERENCE:** 0377.7400.0682.9514.0339

**ESTIMATED BUDGET:** \$98,670.00 Staff will verify availability of budgeted funds prior to placing purchase orders.

**SCOPE OF SERVICES:** Awarded vendor will provide **ADA Facilities Transition Plan. Services will include monitoring, reporting and tracking of ADA issues** for the Martin County School District Facilities.

**RECOMMENDATION:** Based on satisfactory performance during the past contract period, it is recommended that the term contract for **ADA Facilities Transition Plan Services with ADAAG Consulting Services, LLC, with all terms, and conditions of existing contract to remain the same for the renewal period.**

Attachments: Vendor renewal acceptance letter, Certificate of Insurance

c: Kelly Strickland, Supervisor of Accounting  
Mary Ellen Quinn-Lunny Director of Exceptional Student Education